

Panasonic

NEXT Cloud Portal



Onboarding Guide

Version: 2.0

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Overview

The NEXT Cloud portal provides a secure authentication and authorization user interface for managing access to Panasonic's NEXT application suite.

The NEXT application suite consists of our latest products, such as Virtual Rack, NEXT Insights and UMB (Unified Message Bus) Service.

Two-Factor Verification

Panasonic requires two-factor verification to access the NEXT Cloud portal. This provides increased security, especially while viewing sensitive information.

Our verification process uses your Microsoft account credentials with Microsoft Authenticator app.

Microsoft Account Credentials

Microsoft Account allows you to manage your various devices and services using a single username/password credential.

Please note:

- Panasonic does not have access or knowledge of your Microsoft Account credentials.
- Microsoft does not manage Panasonic NEXT Cloud portal.

You can create a new Microsoft Account credentials or use your existing credentials. It is your decision on which approach is the best for you.

If you update your credentials, all applications, devices and services linked to those credentials will be affected.

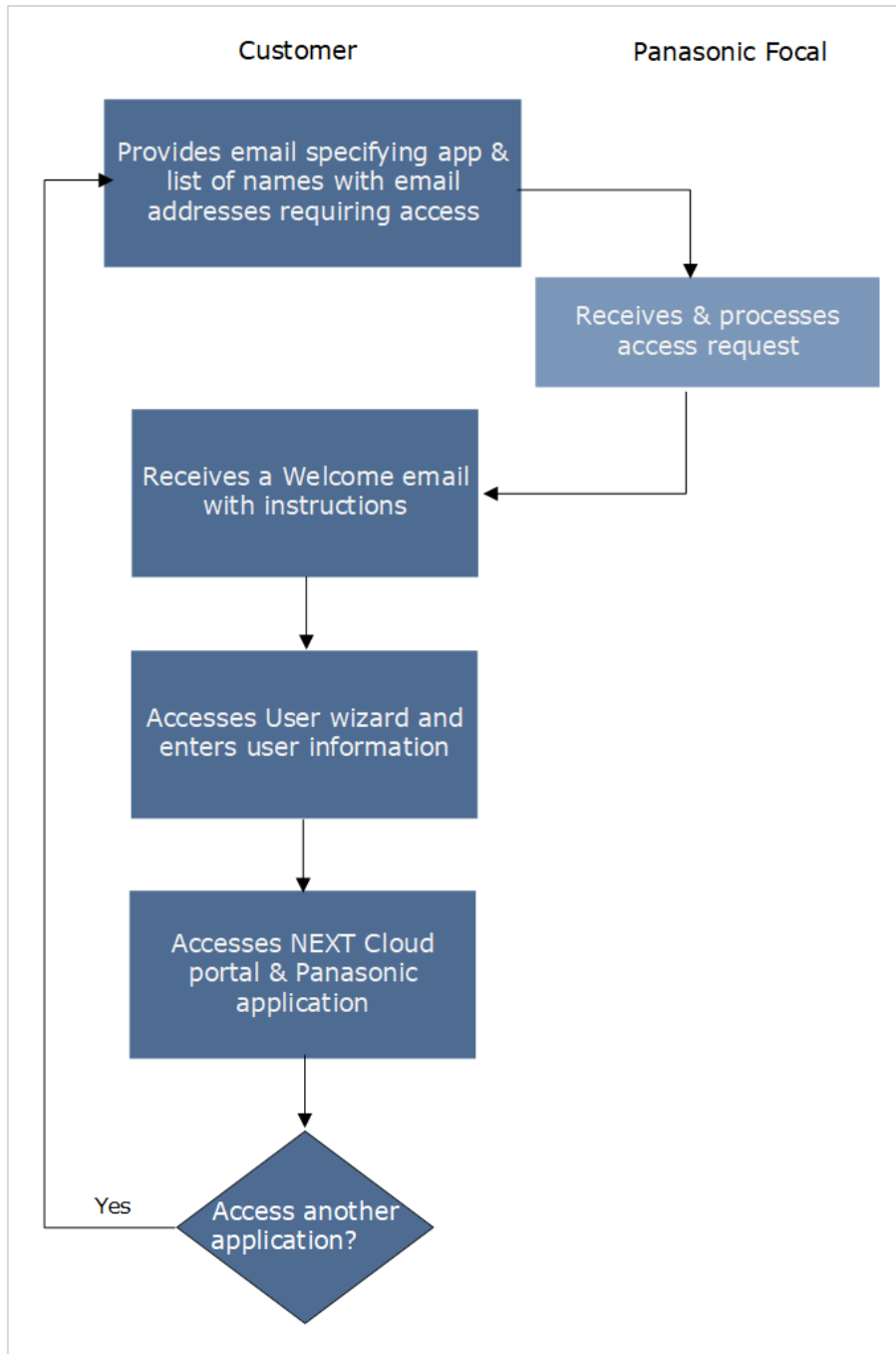
For additional information on Microsoft Account, please contact Microsoft.

Microsoft Authenticator

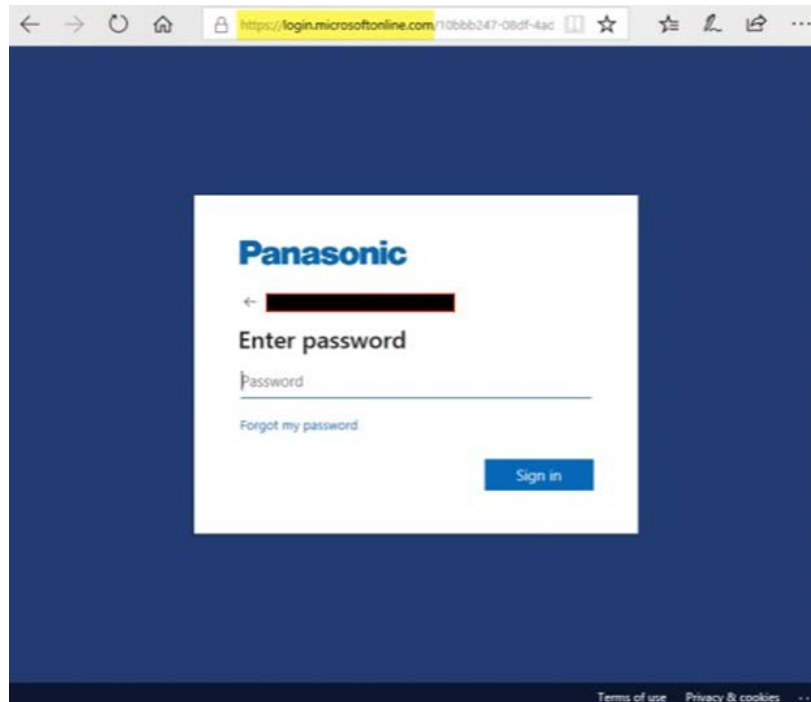
If you have Microsoft Authenticator, you can use your existing Microsoft account or create a new one.

If you do not have the **Microsoft Authenticator** app, please download the app from either Google Play or Apple iOS app store to your electronic device, such as phone or tablet. For additional information, please refer to **Microsoft Authenticator** at Microsoft.com.

Process

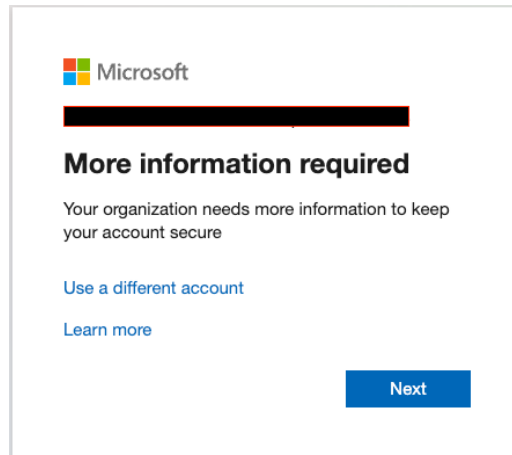


2. Review the Welcome email, then select the link to the **NEXT Cloud** portal. The sign in page displays with your company email below the Panasonic logo.

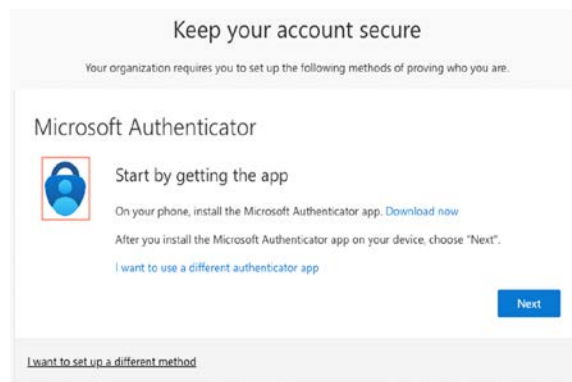


3. Enter your company password and select **Sign In**.
Please note the Panasonic does not provide this password.

4. Sign up for Multi-Factor Authenticator (MFA) application and download the app on your device.
Panasonic Avionics only supports the Microsoft Authenticator app.



Select **Next**.



5. Select **Download Now**.
6. Select **Next** in your browser. The *Set up your account with Microsoft* page displays.

7. Verify your email address, then enter your password.

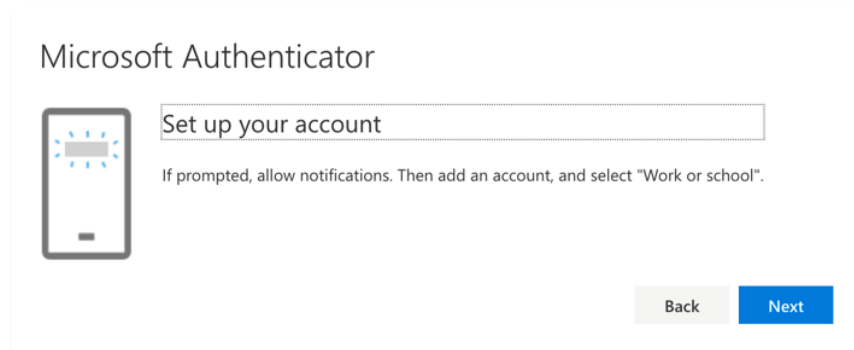
You can use your Microsoft account information or create a new password. Panasonic's NEXT Cloud portal is NOT under Microsoft's control.

8. Review your Display name, then select **Next**. The *Verification code* page displays and a verification email with an authentication code is sent.

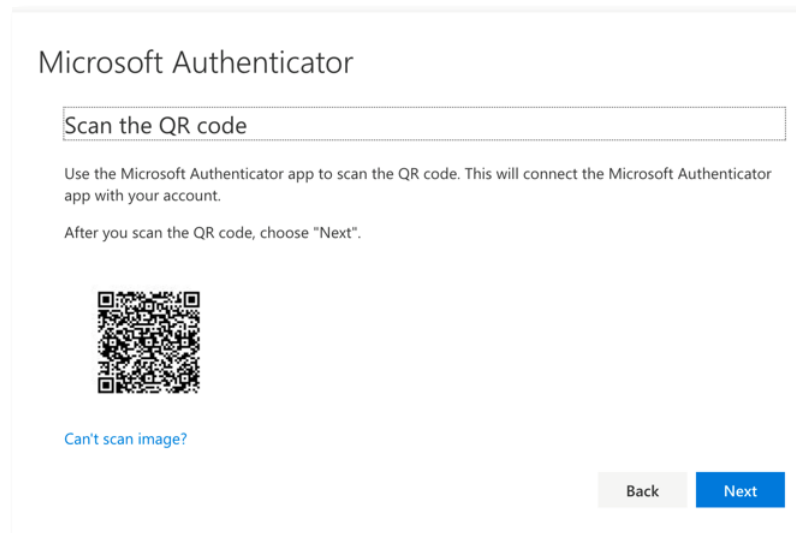
9. On your electronic device, open the verification email, then return to Microsoft Authenticator page and enter the verification code in the **Set up your account with Microsoft** page.
10. Select **Finish**, then select **Next**. The *Microsoft Authenticator* page displays.

You must use Microsoft Authenticator to verify your access to the NEXT Cloud portal.

You can download the **Microsoft Authenticator** app from either Google Play or Apple iOS app store to your electronic device, such as phone or tablet. For additional information, please refer to **Microsoft Authenticator** at Microsoft.com.

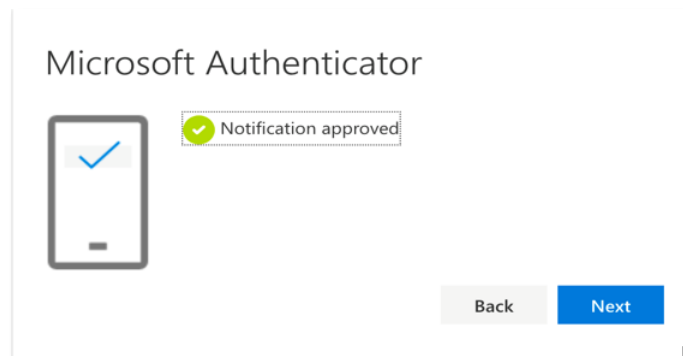


11. In the *Microsoft Authenticator* page, set up your account by selecting **Next**. The *Scan the QR code* page displays.

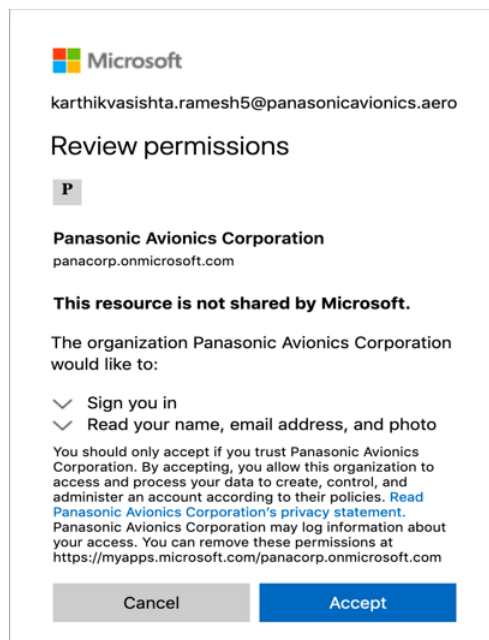


12. Scan the QR code to connect your account to the Microsoft Authenticator, then select **Next**.
If you cannot scan the QR code, select the **Can't Scan Image?** link and follow the instructions.

13. On your electronic device, approve the notification from the Microsoft Authenticator.
In the NEXT Cloud portal, a success notification displays.

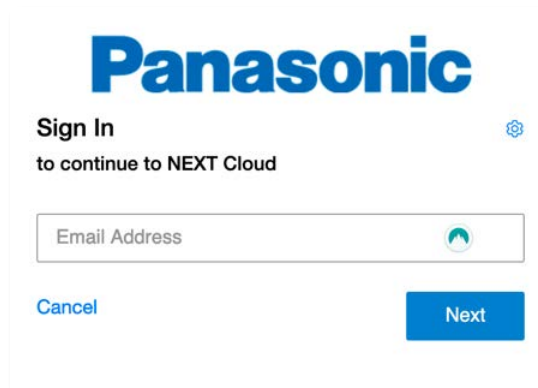


14. Select **Next**, then **Done**. The **Review Permissions** page displays.

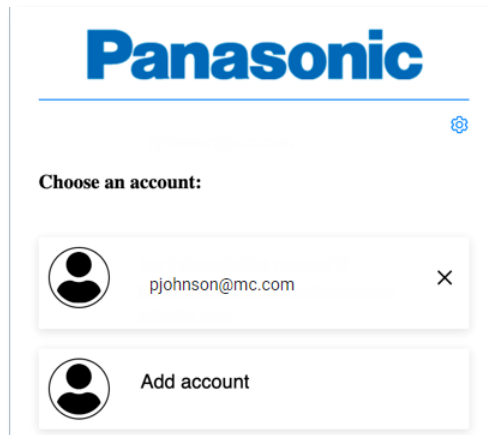


15. Review the Permissions page, then select **Accept** to allow the request.

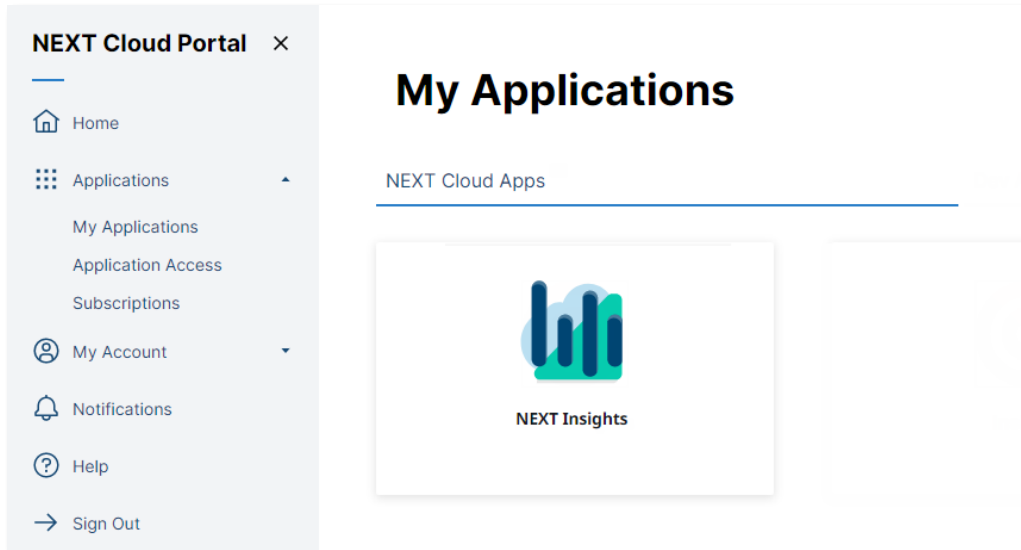
The *Panasonic Sign In* page displays.



16. Enter your email address, then select **Next**. The *Choose an Account* page displays.



17. Select your account. The *Panasonic Terms of Use* page displays.
18. Review the terms of use, then select the **I accept the Terms of Use** checkbox and select **Submit**.
The **NEXT Cloud portal** displays your application.



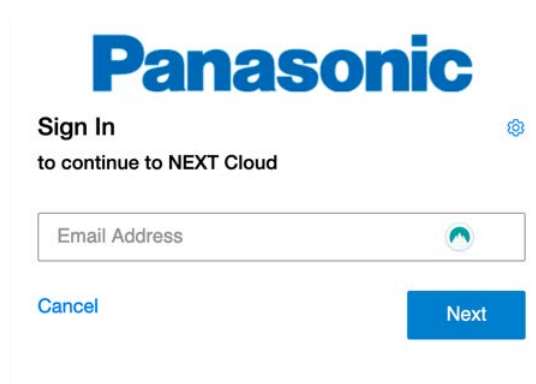
19. Select the application, such as NEXT Insights, to display the application.

Request Additional Applications

Now that you have an account, the process for adding applications is much simpler.

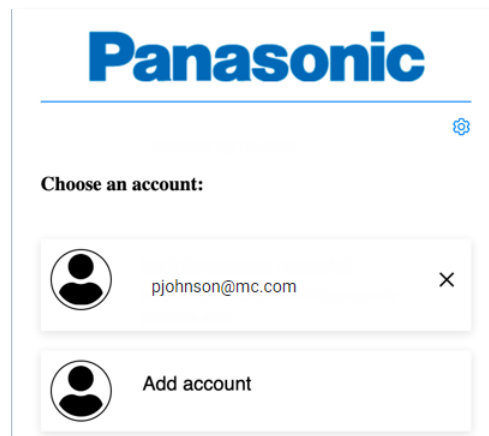
Follow these steps:

1. Send your Panasonic focal an email that states your specific application, such as UMB Service, and a list of email addresses requiring access. When approved, the Welcome email is sent.
2. In the Welcome email, select the link. The *Panasonic Sign In* page displays.



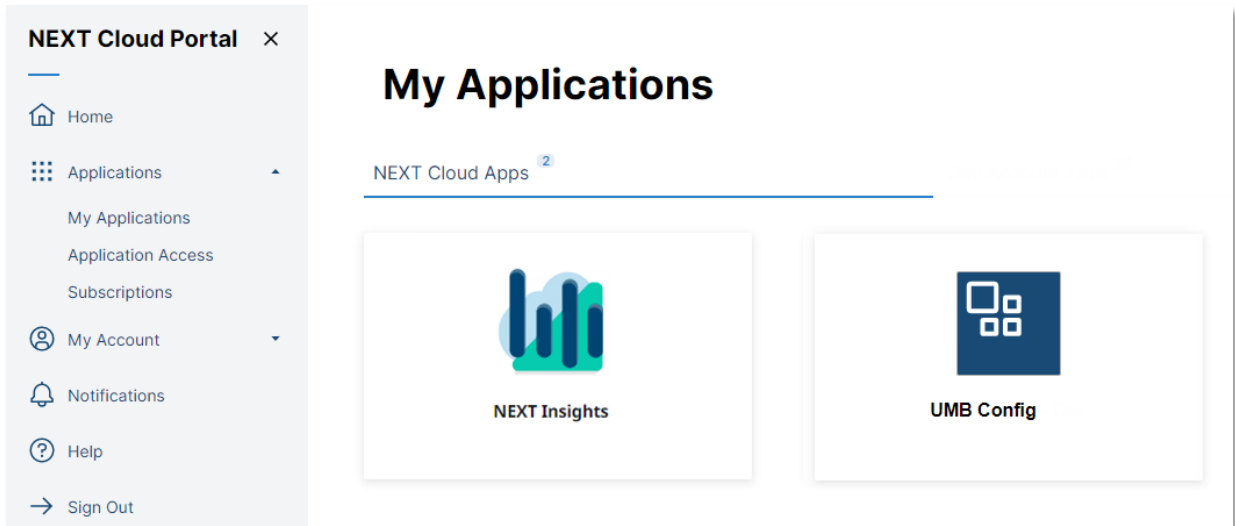
The screenshot shows the Panasonic Sign In page. At the top is the Panasonic logo in blue. Below it, the text reads "Sign In" followed by "to continue to NEXT Cloud". There is a gear icon in the top right corner. A text input field labeled "Email Address" is present, with a small circular icon to its right. At the bottom left is a "Cancel" link, and at the bottom right is a blue "Next" button.

3. Enter your email address, then select **Next**.



The screenshot shows the Panasonic account selection page. At the top is the Panasonic logo in blue. Below it, the text reads "Choose an account:". There is a gear icon in the top right corner. Below the heading, there are two account selection options, each with a circular profile icon on the left and a close button (X) on the right. The first option is labeled "pjohnson@mc.com". The second option is labeled "Add account".

4. Select your account. The NEXT Cloud portal page displays with your approved Panasonic applications, such as NEXT Insights and UMB Service.



Manage Applications

You can review your applications and subscriptions.

Follow these steps:

1. In the menu, select **Applications**, then **Subscriptions**.
2. Review your subscriptions.
3. To increase your subscription level, please contact your Panasonic focal.

Manage Profile

You can manage your account, such as Profile, Agreements and Settings, by selecting **My Account**.

Follow these steps:

1. In **My Account**, select **Profile** to update your telephone number or upload a photograph.
Select **Save**.
2. To view the Panasonic Terms of Use, select **Agreements**.
3. In **Settings**, specify the Start Page, Theme, Language and Keep Sidebar, then select **Save**.

Change Password

You must access your Microsoft Account, then follow Microsoft's process for modifying your password. Account credentials are not managed by Panasonic Avionics.

For additional information, please contact Microsoft.